

SWISS VILLAGE PROPERTY OWNERS ASSOCIATION

Architectural Review Application

(Page 1 of 2)

While preparing this "Architectural Review Application," you are encouraged to contact a Board member to discuss the proposed improvements. This may help expedite the request for you. The review process begins when all supporting information and materials have been received by the Architectural Review Committee.

Date: _____

Name: _____

Address: _____

Cell Phone: _____ **Work Phone:** _____

Email: _____

Description of proposed home improvement or change: (Specify location, materials, color, etc.)

Checklist: (For application items 1-4, please include three (3) sets of documents.)

1. Is the floor plan included? Yes No
2. Is the elevation plan included (drawings of front/rear views)? Yes No
3. Are exterior finish samples included? Yes No
4. Other (which may include roof plan, landscaping plan, etc.)? Yes No

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Present this application along with other appropriate materials and drawings to a Swiss Village Property Owners Association Board member. The application will be reviewed by the Architectural Review Committee for compliance with Swiss Village Covenants, Conditions, and Restrictions.

Date Completed/Materials received: _____

Board Member Signature: _____

Architectural Review Committee Use Only

Date Material Received: _____

____ Approved

____ Approved as Noted

____ Disapproved

____ Variance

Remarks: _____

ARC Chairman Signature: _____

Date: _____